

## IPSWICH PLANNING BOARD MEETING MINUTES

Monday, October 3, 2016, 6:00 p.m.

Planning and Development Department Conference Room and Mary Conley Room, Town Hall

Pursuant to a meeting notice posted by the Town Clerk and delivered to all Board members, a meeting of the Ipswich Planning Board was held on Monday, October 3, 2016 in the Planning and Development Department Conference Room (relocated with notice to the Mary Conley Room) of Town Hall. Board members Heidi Paek, Keith Anderson, Jay Stanbury, Jim McCambridge and Kathleen Milano were present. Associate member, Carolyn Britt, was absent. Senior Planner, Ethan Parsons, and Planning Director, Glenn Gibbs, also attended.

Paek called the meeting to order at 6:00 p.m. with a quorum present.

### **1. Route 1A crosswalk in vicinity of Riverwalk**

Glenn Gibbs described the crosswalk proposal for Route 1A, extending from the Riverwalk side of the street to the Elm Street/South Main Street Green. There was a discussion about this crosswalk and mobility generally. At a previous meeting the Board discussed submitting a letter to the Selectmen supporting the installation of a crosswalk in this vicinity.

### **2. Town Meeting preparation**

The Board requested that Parsons check with Town Meeting Moderator Tom Murphy about the requirements for submitting presentations prior to Town Meeting. Parsons said he would prepare a draft Report to Town Meeting for the Board's consideration at its next meeting.

Paek presented her presentation to Town Meeting on the housing related zoning amendments article. There was a discussion about potential questions that may come up at the meeting. Paek asked staff for the latest map in color showing major streets. She also asked staff to provide information about the Affordable Housing Trust and specifically what projects the Trust funds.

Parsons and Stanbury discussed the proposed outline of the sign presentation. There was a discussion about the presentation, such as suggestions to describe the town character and how signs shape it, and to provide examples of signs.

### **3. General business**

There was a discussion about general business procedures, such as how staff transmits information to the Board for meetings. Parsons reminded the Board that he will schedule a hearing at the Board's next meeting to consider potential amendments to the Board's Special Permit Rules and Regulations.

**Adjournment:** The meeting adjourned at 7:55 p.m.

Prepared by Ethan Parsons

The Board approved these minutes on November 10, 2016